

THIRD PARTY NOTICE

The Third Party Notice applies to all customers. Experience has shown, however, that this program is most beneficial to the ill, the elderly, those who live alone and customer who do not read English.

The purpose of this program is to notify a third party and the customer that a notice of proposed disconnection has been sent. A third party could be a friend, relative, church or community agency. The third party receives copies of all disconnection notices we mail to the customer, but is not required to pay the bills. By volunteering, the third party is able to receive and give information about personal circumstances and establish a payment plan with

Xcel Energy for the customer. This helps avoid the hardships that would result from a disconnection of service.

If you want to name a third party, please fill out the Third Party Notice form and return it to Xcel Energy as soon as possible. If you know of someone who could use third party help, please give them this form.



Xcel Energy Inc.
Home Solutions Center
P.O. Box 8
Eau Claire, WI 54702-0008
1-800-895-4999

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Northern States Power Company d/b/a Xcel Energy
www.xcelenergy.com
04-02-363 CSS 0593

REQUEST FOR THIRD PARTY NOTIFICATION OF PROPOSED DISCONNECTION

CUSTOMER NAME		
STREET		
CITY	STATE	ZIP
WORK PHONE	HOME PHONE	
XCEL ENERGY ACCOUNT NUMBER		
Xcel Energy has my permission to provide information to and accept information from the party named below.		
CUSTOMER SIGNATURE		DATE

Name of Third Party to Be Notified

NAME	DATE
STREET	
WORK PHONE	HOME PHONE
CITY	STATE ZIP
THIRD PARTY SIGNATURE	DATE

This request will not be accepted without third party's signature. Xcel Energy will make every effort to send a copy of the Notice of Proposed Disconnection to the party specified. The customer making the request understands that Xcel Energy is not liable if the third party fails to receive or act upon the notice.

For your convenience, complete this form and return it with your Xcel Energy bill.



Third Party Notice ND, SD, MN, WI, MI

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Box 1: Completed by Tenant

- Provide the name on the Xcel Energy Account
- Provide the service address
- Provide the contact phone numbers
- Provide the Xcel Energy Account Number
- **The tenant must sign and date the form for it to be valid.**

Box 2: Completed by Property Manager

- Provide name of property management company.
- Provide address to which the Disconnection Notice copy should be sent.
- **The property manager must sign and date the form for it to be valid.**